

Air Force Security Assistance and Cooperation Directorate



Steps to Become a Seller



WWRS Seller Orientation Course

AFLCMC ... Providing the Warfighter's Edge



Steps to Become a Seller



Step 1: Establish Seller Account

Step 2: Establish WWRS Country POC

Step 3: Determine Eligible Materiel

Step 4: List Materiel

Step 5: Sell Materiel

Step 6: Receive Proceeds



Steps to Become a Seller



Step 1: Establish Seller Account

- **Submit LOR for WWRS Q-Case**
 - Recommend a case value = 8.5% of materiel value to be transferred
 - Terms of Sale: Cash with Acceptance, Balance as Billed
 - Cash with acceptance: Seller provides initial deposit equal to 5% of line value, plus half of administrative surcharge (1.75%) = 6.75% on new case or amendment to case
 - Balance as Billed: Subsequent funds will be billed as actual redistribution occurs
 - Recommend AF managed cases



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Step 2: Establish Country WWRS POC

- **Country WWRS POC will:**

- Request an AFSAC Online user name and password (DD Form 2875, can be found on AFSAC online; <https://afsac.wpafb.af.mil/>)
- Primary & Alternate, each user must have a separate DD2875
- List inventory and perform materiel queries
- Establish minimum order value (MOV)(to cover cost for shipping items)
- Establish a “Pricing Rule” to ensure selling price equal or lower than DoD price
- Manage Monthly Activity Reports
- Coordinate materiel movement with Intransit Inspection Point (IIP)



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Step 3: Determine Eligible Materiel

- **Materiel must meet following criteria:**
 - Fully Functioning (No Significant Military Equipment)
 - USAF, USA, NAVY, or DLA Managed
 - Purchased under Arms Export Control Act (AECA), FMS acquired items
 - Unclassified, Non-Explosive, Non-Ozone Depleting Chemicals, Non-COMSEC, shelf life of at least 24 months or longer



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Step 5: Sell Materiel

- **WWRS POC receives Redistribution Order (RDO) Notices**
 - **Verifies materiel availability**
 - **Provides time to ship (via AFSAC online)**
 - **Receives notice to ship materiel**
 - **Ships materiel to WWRS IIP**
 - **Receives Inspection Results (only if negative)**
 - **Monitors Activity Reports**
 - **Monitors Financial Reports**



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Step 6: Receive Proceeds

- Invoice created for WWRS shipments (monthly)
- Seller's materiel value collected from Buyer and deposited into WWRS clearing account
- Funds from clearing account segregated by Seller and deposited into Seller's WWRS cash holding trust fund account (CC-Q-6QX)
- Seller WWRS case (CC-D-QXX) charged fee associated with materiel shipped during that month



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Step 6: Receive Proceeds (Continued)

- **Funds transferred from CC-Q-6QX to cover fees against CC-D-QXX (deposited as though Seller made scheduled payment)**
- **Funds remaining in CC-Q-6QX are available for withdrawal and/or transfer to another FMS cash case**



Comments



- **Steps 1 – 3 can be worked concurrently**
- **Steps 4 – 6 can not be done until a case is signed and the initial deposit is received at DFAS**
- **WWRS Website: <https://afsac4.wpafb.af.mil/WWRS>**
- **Refer to the WWRS User Guide for more information**
- **WWRS email: afsac.wwrspmo@us.af.mil**



Monthly Seller Report Example (summary level)



Sent to country / service focal point

Step one

WWRS Fee

Materiel Providers Billing Details for FMS Case BN-D-QAB/001		
Custom Commitment	Bill Description	Bill Amount
DBNH4443347600	August 2010 Transfers	\$ 200.00
Total		\$ 200.00

Step two

Seller proceeds

Deposit to BN-Q-6QX, 8242 WWRS cash holding Account	\$ 700.00
XX Air Force, January 2011 Material Proceeds	

Step three

\$ from proceeds to seller case

DFAS-IN Transfer from BN-Q-6QX, WWRS cash holding account to BN-D-QAB, Seller's Case	
WWRS Services Fee	\$ 200.00
Plus 1/2 of Admin Surcharge (1.75%)	\$ 3.50
TOTAL	\$ 203.50



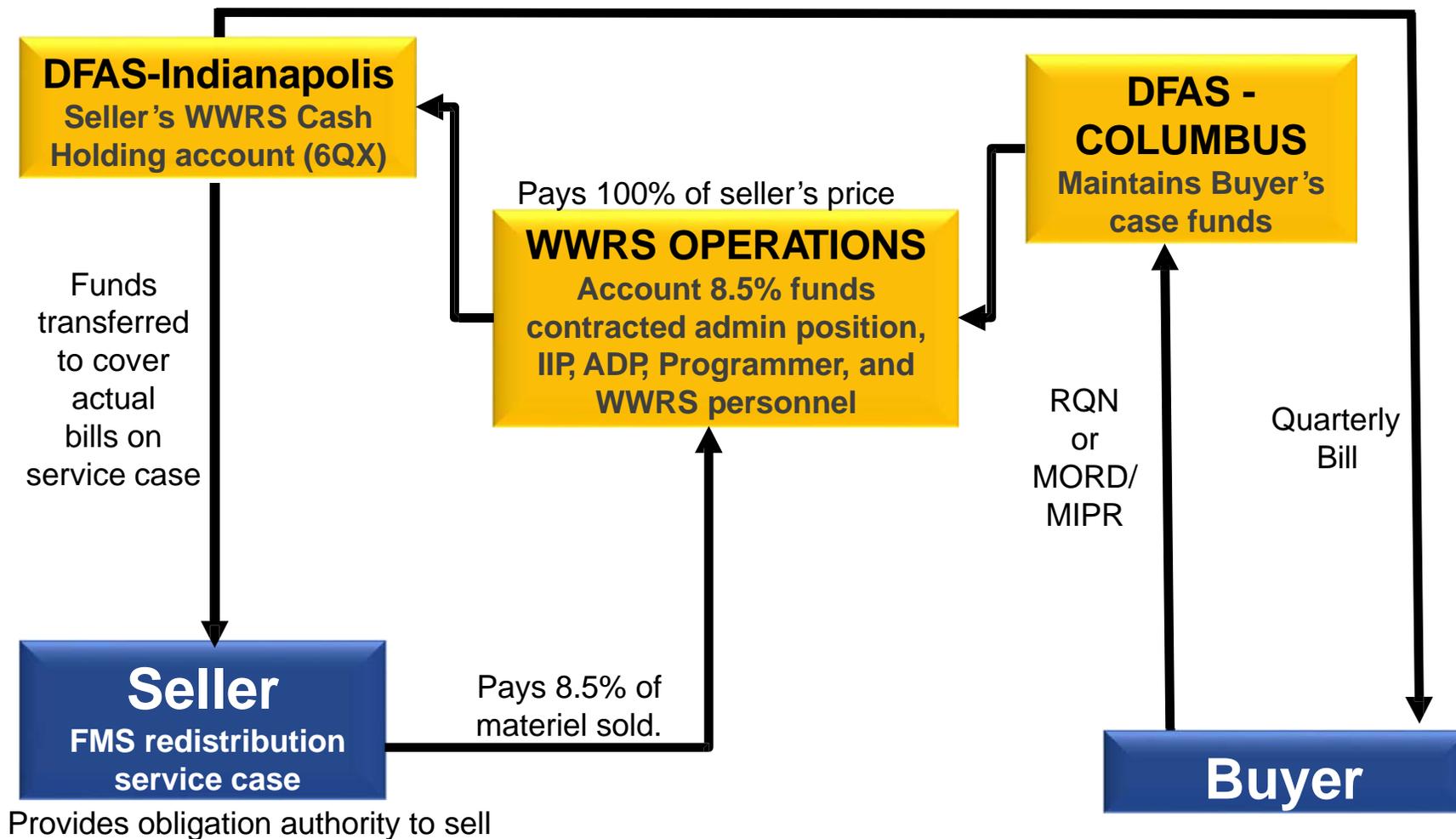
Monthly Report (detail level)

RDO Materiel Accepted and Shipped from IIP

RDO Number:	NSN:	Status Code:	Qty	\$ Unit Price:	\$ Value:
DXXR4N4265W001	5305003498661	AS	: 9	321.12	2,890.08
DXXR4N4273W012	5320006558389	AS	16	18.07	289.12
DXXR4N4273W013	5340010360009	AS	1	25.32	25.32
DXXR4N4273W014	5355001105742	AS	2	39.34	78.68
DXXR4N4273W016	5360006714752	AS	3	101.12	303.36
DXXR4N4273W018	1560009991786	AS	6	25.34	152.04
DXXR4N4342W025	5360000770886	AS	5	26.33	131.65
DXXR4N4342W039	5340009666814	AS	3	207.92	623.76
DXXR4N4342W044	1560010716040	AS	19	50.26	954.94
DXXR4N4342W072	5330002265086	AS	814	3.89	3,166.46



WWRS Financial Flow





WWRS Fees



- **WWRS program is self-supporting with neither a profit nor loss**
- **WWRS fees are reviewed annually**
- **WWRS Fees (Paid by seller)**
 - Funds WWRS personnel / contracted admin position
 - In-transient Inspection Point (IIP) service - contracted
 - Automated Data Processing (ADP) - contracted
 - Programmer - contracted



WWRS Fee Structure

WWRS Fee is 8.5% of the extended value to be sold or \$200...which ever is greater - \$50,000 maximum fee

- **Discount for Seller initiated Lot Buy transfers of at least 15 line items**

<\$200,000	8.5-10%=7.65%	WWRS fee
>or=\$200,000	8.5-20%=6.8%	WWRS fee

- **No additional charge to buyers for routine ground transportation <\$100 is picked up by WWRS program**



WWRS Contact Information



WWRS Program Management Office:

E-mail: afsac.wwrspmo@us.af.mil

Phone: (937) 522-6589 / 6591

Web site: <https://afsac4.wpafb.af.mil/WWRS>

Public domain, accessible from any PC



Questions

**Delivering Airpower Capability
To Our Partner Nations ... Since 1978!**